

CITY AND COUNTY OF SWANSEA

MINUTES OF THE BUSINESS & ADMINISTRATION CABINET ADVISORY COMMITTEE

**HELD AT THE CHAMBER MEETING ROOM, CIVIC CENTRE, SWANSEA.
ON WEDNESDAY, 11 FEBRUARY 2015 AT 11.00 AM**

PRESENT: Councillor D W W Thomas (Chair) Presided

Councillor(s)	Councillor(s)	Councillor(s)
J A Hale B G Owen	L V Walton	T M White

Officer:
G Borsden – Democratic Services

23 **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors JE Burtonshaw and C Thomas.

24 **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

25 **MINUTES.**

RESOLVED that the Minutes of the meeting of the Business & Administration Cabinet Advisory Committee held on 14 January 2015 be approved as a correct record.

26 **PRESENTATION ON CO-OPERATIVE COUNCILS.**

The Chair reported that Jo Portwood, the Officer due to give the presentation was not in work due to a family bereavement.

AGREED that the presentation be deferred to the March meeting.

27 **REPORT ON CO-OPERATIVE COUNCILS CONFERENCE.**

The Committee discussed the contents of the report from the conference held in Plymouth in June 2014 which was attended by Councillor Ryland Doyle as part of his previous role as a Cabinet Member.

They discussed the areas of co-operative best practice identified in the report in operation in Plymouth such as the School Meals Service and Energy Co-operative and how they could potentially be developed in Swansea. Further detailed research and information would be required before the ideas could be progressed.

28 **WORK PROGRAMME.**

NOTED that

1) The next meeting of the Committee on 11 March 2015 would receive the presentation on Co-operative Councils.

2) The Chair indicated that Councillor Clive Lloyd, the Cabinet Member for Transformation & Performance had asked the committee to look at the operation of Design Print. The Officer in charge of Design Print would be invited to a future meeting to give an overview presentation of its operation.

The meeting ended at 11.15 am

CHAIR